



# Pool Party Form | Guest List

Date of Party:		Start/Finish Time:	
Check pool calendar on website for availability			
Member Name:		Phone:	
Member #:	Email:		
# of Guests:	Age Group	Party Celebrating?	

**PARTY FEE: \$100\***

\*Members are expected to clean up after the party or will be charged at \$100 clean up fee.

**REQUESTS:** Submit party request online or email [info@lakeclairepool.com](mailto:info@lakeclairepool.com). A calendar invite will be sent to you confirming date and time (please check junk folders). Accept invite and an invoice will be emailed to you. Upon payment, your party will be confirmed.

**GUESTS\*:** Parties are limited to 20 people. See party policy on page 2. **Please bring the guest roster to the lifeguard on duty prior as soon as you arrive at the pool**

1.	11.
2.	12.
3.	13.
4.	14.
5.	15.
6.	16.
7.	17.
8.	18.
9.	19.
10.	20.

You may cancel with 24 hours notice to receive a full refund. Parties cancelled with less than 24 hours notice will receive a 50% refund. If a party is cancelled due to inclement weather a full refund will be issued.

# Lake Claire Pool | Party Policy

## What constitutes a party and why?

If you are bringing more than five (5) guests you are required to book and pay as a party.

## Who counts as a guest?

Members are considered party guests if they are invited to your party and must be included on the sign up sheet. Adult supervisors count as party guests (1 adult per 5 children).

## Party Fees & Number of guests permitted:

Parties are limited to 20 people. This total includes adult supervisors for a child's party.

## Party Fee: \$100\*

\*Member charged \$100 clean up fee if party area not cleaned up after party ends. When you accept/confirm date and time of party, we will send you an invoice that can be paid online and booked/confirmed with the pool manager.

## Pool Availability for parties:

Parties are only allowed during open pool hours. **Parties are booked on a first come, first serve basis. Check pool calendar on website for availability.**

## The pool is not available for parties during high volume times:

- Opening Weekend (Typically mid-May)
- Memorial Day Weekend- Sat, Sun, Mon
- July 4th Weekend – Fri, Sat, Sun
- Labor Day Weekend- Sat, Sun, Mon
- Any evenings Lake Claire Pool has a home swim meet
- Any Fridays after 3:00 PM ALL summer

## Member Responsibilities

1. Submit party request, confirm with pool manager and pay party fee in advance.
2. Be on site at party from start to finish.
3. Set up party (lifeguards can assist as needed)
4. Bring guest roster to lifeguard on duty for easy check-in of your guests.
5. Accept full responsibility for the conduct of all party guests.
6. Cleaning the area where party was held (\$100 fine if not cleaned). Ask lifeguard for broom/dust pan.
7. Failure to comply with these requirements may result in cancellation of party booking.

## Member Supervision Requirement

For every 5 guests under the age of 18, you must have one adult to supervise; this adult must be included in your total group number. The adults are to be in close proximity to the under-18 year old guests. These adults should assist with behavior and be aware of all pool rules (found on our website)